



PREESALL TOWN COUNCIL

2 February 2021

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council on Monday 8 February 2021 at **7.00pm** via Zoom video conference.

A handwritten signature in black ink, appearing to read 'A. May', is enclosed in a light blue rectangular box.

Alison May
Clerk to the Council

This meeting may be recorded by the council, members of the public or the press.

Prior to the start of the meeting the chairman will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chairman of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the meetings of full council

Councillors are asked to approve as a correct record the minutes of the full council meeting held on 11 January.

4 Public participation

The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. **Matters requiring a council decision or support must be included as a specific agenda item.** At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.

5 Planning

Application Number: 20/00634/REMAJ

Proposal: Reserved matters application for the erection of 42 residential dwellings (following outline application 16/00010/OUTMAJ)

Location: Land off Rosemount Ave, Preesall, Lancashire

Application Number: 21/00016/OUT

Proposal: Outline application for the erection of a replacement dwelling with access and layout applied for and creation of new access on to Hall Gate Lane and additional parking area for the existing coal yard (all other matters reserved)

Location: Fell View Cottage, Hall Gate Lane, Preesall, Poulton-le-Fylde, Lancashire

Application Number: 21/00030/FUL

Proposal: Demolition of existing single storey side garage and outbuildings and erection of single storey side/rear extension with living accommodation within the roof and dormers/rooflights

Location: Heathfield, 237 Park Lane, Preesall, Poulton-Le-Fylde, Lancashire

Application Number: 21/00037/ADV

Proposal: Advertisement consent for the display of 2 non-illuminated canvas banner signs (temporary for 2 years)

Location: The Old Coal Yard Hall Gate Lane Preesall Lancashire FY6 0PJ

6 Finance

Councillors are asked:

a) To note receipts in January

YB current account

Unity

Amount

TBC

221.40

b) To approve BACS the following payments:	Payment type	Amount
Payroll	BACS0066)	
	BACS0067)	1751.09
Clerk's expenses on behalf of council	BACS0068	33.74
848 Services Ltd (Inv.10853)	BACS0069	9.48
FH&M Davies and son (Inv. SI – 280)	BACS0070	54.00
PRS Electrical (Inv.22388)	BACS0071	4671.00
Smith of Derby – deposit (Inv.0117398)	BACS0072	2355.60

c) To note the following payments by direct debit		
Easy Web Sites (hosting fee, SSL certificate)	YB	46.80
O2 (mobile phone contract)	YB	10.46
LCC (contributions)	YB	524.78
LCC (deficit)	YB	50.00

d) To note the statement of accounts	
CB1 Yorkshire Bank (previously) RBS	£86,010.88*
CB2 HTB Bond issue 39	£40,623.44
CB3 IB	Nil
CB4 UNITY	£29,552.05
CB5 HTB easy access	£10,001.00

*awaiting bank statement prior to confirming figure

7 Reports from committees and working groups

i) Finance committee

The finance committee met on 25 January; a verbal update will be provided by the chairman.

Councillors are asked **to note**:

- the approved minutes from 26 October (**enclosed**)
- Quarter 3 expenditure and Quarter 3 budget monitoring was approved.

ii) Civic events committee

The civic events committee met on 25 January; a verbal update will be provided by the chairman.

Councillors are asked **to note** the approved minutes from 3 August (**enclosed**).

8 Mayor for the civic year 2021/22

Councillors will remember that in February 2020/21 Cllr Woodhouse was voted as Mayor-elect. Covid restrictions resulted in Mayor making for this financial year being cancelled. Councillors are asked to note that Cllr Woodhouse does not wish the 2020/21 nomination to be carried forward into 2021/22. Councillors are, therefore, asked **to consider** nominations for the office of Mayor for the civic year 2021/22.

9 Arrangements for Civic Sunday 2021

Councillors will recall that road closure licences must be made at least three months in advance of the date of the event if a full ceremony is to be held. Wyre Council is currently not processing road closure requests. Last year's Civic Sunday was cancelled as a result of Covid restrictions, however, the Mayor did lay a wreath to mark the occasion. Councillors are asked **to confirm** whether the arrangements should be as last year given the continuing uncertainty around public gatherings and **to determine** a preferred date to mark the event.

10 Arrangements for Annual Town Meeting 2021

If an annual town meeting is held it must be between 1 March and 1 June each year. It is usually held within the term of office of the current Mayor, who convenes the meeting. Councillors are asked **to determine** whether they wish to arrange a date to hold the meeting or whether the meeting should be deferred to 2022. Councillors are asked to note that this is not a town council meeting and should not be set up as such.

11 Policies and procedures

Review of action plan for quarter 4 (**enclosed**). Councillors are asked **to note** the contents.

12 Councillor training

A list of courses being run by LALC in 2021 is **enclosed**. Councillors are asked to indicate whether they wish to attend any of the courses and the council is asked **to approve** the expenditure. Details of councillors interested in attending the next clerks and councillors course will be provided by the clerk at the meeting.

13 Land adjacent Pilling Lane

Cllr Nicholls would like to ask councillors to consider giving permission to the clerk to conduct a detailed investigation into the ownership of the plot of land to the north of Pilling Lane adjacent to the water treatment plant. If an owner can be established, then an approach to be made to ascertain if they would be willing to sell/lease it to the council. Councillors are asked **to determine** a course of action.

14 Feeder pillar for Christmas tree at Fordstone Avenue

The civic events committee resolved to approach full council regarding the possible installation of a feeder pillar near Fordstone Avenue seating area to enable the Christmas tree to be moved to the verge. This would enable it to be viewed from both east and west and would provide the tree with its own dedicated power supply. The estimated cost (based on quotes from the Battle of Britain pillar) is in the region of £1,000 and would be funded from the Christmas lights budget. Councillors are asked **to determine** whether they wish to support the proposal.

15 Council Facebook presence

The civic events committee resolved to recommend to full council that it have a Facebook page for internal posts only, all comments to be blocked. It is envisaged that the council will allocate a lead councillor to maintain the page in liaison with the clerk. Councillors are asked **to consider** whether they will support the recommendation and **to approve** the finer details of how this would work in practice.

16 Cycling on sea wall

Cllr Tarpey-Black has provided a form of words for the proposed signage on the sea wall. Councillors are asked:

to approve the wording – ‘Polite Notice (underlined and centre) Please respect each other when using this path. Thank you’.

to give approval for permission to be sought from the appropriate bodies for signage to be erected (this could include additional signage provided by them incorporating any restrictions they have already imposed on users).

to note that Cllr A Cropper has been in contact with cycling organisations and local horse groups, and the consensus seems to be that without actual evidence there's not much that can be done.

17 Lengthsman recruitment

Councillors are asked **to note** that no further tenders have been received for the role of lengthsman. Face to face interviews had been planned for Saturday 13 February; the clerk will now make arrangements for this to be via Zoom conference. Should this not identify a suitable candidate, councillors are asked **to consider** reverting to an employed lengthsman position and to give the personnel committee permission to proceed accordingly.

18 Storage

Councillors are asked **to note** that the storage used over the past two years for Christmas decorations etc is no longer available for council use. Work is continuing to get a container into position on the playing field as soon as possible. In the interim alternative arrangements need to be made to store the items. Councillors are asked **to approve** a course of action.

19 Waste bin

Cllr J Cropper would like to ask councillors **to consider** requesting an additional litter bin in Preesall. We have been approached by a member of the public who has made a request for a litter bin to be placed on the grassed area at the junction of Hillside Avenue and the Crescent. Cllr Cropper has litter picked this area on a number of occasions and can confirm that a bin in this area would be advantageous. The nearest bins to this area are situated at the shops on Fordstone Avenue and at the bus stop on Park Lane.

ITEMS 20 to 25 FOR INFORMATION ONLY

20 Reports from subject leads and outside body representatives

Co-op - Cllr Woodhouse

Best Kept Village - Cllr Orme

FOKEL - Cllr Woodhouse

Gala - Cllr Burn, Cllr Tarpey-Black

KE light railway - Cllr A Cropper

Halite/Brine watch - Cllr Johnson

Health (all aspects) - Cllr Tarpey-Black, Cllr Johnson

Highways - Cllr Patrick

Housing - Cllr Nicholls; Cllr Williams

Lancashire Association of Local Councils (Wyre Area Committee) - Cllr Orme, Cllr Burn
(all councillors have a right to attend)

Over Wyre Parishes joint meeting - Cllr Burn

Preesall Youth and Community Association - Cllr Johnson

Planning Ambassador - Cllr Burn, Cllr Patrick

Tourism - Cllr Johnson

Wyre Flood Forum - Cllr A Cropper, Cllr Johnson

Wyre In Bloom - Cllr Woods

Christmas Community Events committee - Cllr Woods

Youth - Cllr Patrick; Cllr Tarpey-Black

21 Verbal reports from Wyre councillors

Wyre councillors will report on any items relevant to the area.

22 Clerk's report

Councillors are asked to note the information contained in the clerk's report (see attachment).

23 Mayor's report

An opportunity for the Mayor to report on events and activities.

24 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

25 Items for next agenda

The next meeting will be held on 8 March 2021 at 7.00pm - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 25 February 2021** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.